

SHANKLIN TOWN COUNCIL

Minutes of a Meeting of the Town Council's Finance Group held at Falcon Cross Hall, Shanklin, Isle of Wight on Monday 16 February 2026 at 17.00.

PRESENT: Town Mayor Cllr. S. Sheath (in the Chair)

Councillors: D. Larner, R. May, L. Fleming, M. Beston, T. Sheath, S. Goodyear.

Town Clerk RFO, Deputy Town Clerk.

1. APOLOGIES FOR ABSENCE

Cllr R. Patel.

2. DECLARATIONS OF INTEREST

2.1 s.106 Local Government Finance Act 1992 applies

2.2 To complete declarations of interest form.

2.3 Town Clerk RFO gave a dispensation to those Councillors requiring one to enable them to participate and vote on items 22 Budget, 23 Precept Dispensation form is appended to the filed minutes.

Items 4-24 for recommendation to full Council

3. GOVERNMENT REFERENDUM

Members noted that the Government has continued the deferral of setting referendum principles for Town & Parish Council for the 2026.2027 financial year.

4. REVIEW OF GRANT APPLICATION FORM & POLICY TO ASSESS REQUESTS FOR GRANTS

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council the adoption of the revised grant application form and policy to assess requests for grants form.

5. REVIEW OF FALCON CROSS HIRE FORM & POLICY TO ASSESS REQUESTS FOR FREE/REDUCED HIRE

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council the re-adoption of Falcon Cross hire form & Policy to assess requests for free/reduced hire with no changes.

6. REVIEW OF STANDARD CONDITIONS OF HIRE

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council the re-adoption of Standard conditions of hire with no changes.

7. **REVIEW OF FALCON CROSS HALL HIRE CHARGES**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council increasing hire charges to: £40 in respect of the first two hours (two hours minimum hire); each additional hour, or part thereof charged at £16 per hour. To take effect from 1st April 2026.
8. **CONFIRMATION FORM 1 (blue)**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council the adoption of the confirmation form with no changes.
9. **CONFIRMATION FORM 2 (green)**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council the adoption of the confirmation form with no changes.
10. **FALCON CROSS HALL – FREE/REDUCED HIRE REQUESTS:**
- 10.1 **HISTORY SOCIETY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council to charge 10 sessions for the price of 9. s. 144 Local Government Act 1972 applies.
- 10.2 **SHANKLIN EVENING TOWN'S WOMEN'S GUILD**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council free hire for December s. 144 Local Government Act 1972 applies.
- 10.3 **POLICE BEAT SURGERY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council free hire for the financial year 2026.2027 s.144 Local Government Act 1972 applies.
11. **NATIONAL AGREEMENT PAY CLAIM & SCALE INCREMENTS AS PER INDIVIDUAL CONTRACTS AS AND WHEN THEY ARISE FOR 2026/2027**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council to delegate to the Town Clerk RFO the implementation of the National agreement pay claim & scale increments as per individual contracts as and when they arise for 2026/20267.
12. **2026-2027 IW COUNCIL TAX BASE LETTER**
RESOLVED: Members recommend to full Council to note that the IW Council approved the tax base for Shanklin Town Council at 3,811.5 an increase 0.42% on last year.

- 13. TRANSPARENCY CODE**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council the re-adoption of the Transparency Code in its entirety with no changes.
- 14. INVESTMENT STRATEGY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the Investment Strategy in its entirety.
- 15. RESERVE POLICY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the Reserve Policy in its entirety.
- 16. STANDING ORDERS**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the Standing Orders in their entirety with no changes.
- 17. FINANCIAL REGULATIONS**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the Financial Regulations in their entirety with no changes.
- 18. COUNCILLORS EMAIL POLICY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the Councillors Email Policy in its entirety with no changes.
- 19. ASSERTION 10 POLICY ADOPTIONS TO COMPLY WITH AGAR COMMENCING MARCH 2026 & THEREAFTER**
Members duly proposed, seconded & voted thus:
- 19.1 IT POLICY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the IT Policy in its entirety with no changes.
- 19.2 WEBSITE COOKIE POLICY**
Members duly proposed, seconded & voted thus:
RESOLVED: Members unanimously recommend to full Council adoption of the Website Cookie Policy in its entirety with no changes.

19.3 DATA PROTECTION POLICY

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council adoption of the Data Protection Policy in its entirety with no changes.

19.4 DATA AUDIT

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council adoption of the Data Audit in its entirety with no changes.

19.5 DATA & DOCUMENT RETENTION POLICY

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council adoption of the Data & Document Retention Policy in its entirety with no changes.

19.6 FREEDOM OF INFORMATION PUBLICATION SCHEME

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council adoption of the Freedom of Information Publication Scheme in its entirety with no changes.

19.7 SCHEDULE OF CHARGES

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council adoption of the Schedule of Charges in its entirety with no changes.

19.8 DATA PRIVACY NOTICE

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council adoption of the Data Privacy Notice in its entirety with no changes.

20. There were no public or press present for item 21, so no exclusion was necessary.

21. IW COUNCIL REGENERATION OFFICER s.111 LOCAL GOVERNMENT ACT 1972

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council the following:

£ Financing the post for one year (2026.2027) in the sum of £12000 on the following conditions:

- Sandown & Lake Town & Parish Councils respectively finance the post to equal the monetary amount
- All three Town & Parish Councils being given equal Officer time.

- The monies are paid direct to the Isle of Wight Council & if not used returned to us.

22. BUDGET REPORT & DRAFT BUDGET 2026/2027 s.151 LOCAL GOVERNMENT ACT 1972

Members discussed the budget report & draft budget and agreed the budget in its entirety Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council to adopt the budget report & budget its entirety.

23. PRECEPT 2026/2027 – s.41 LOCAL GOVERNMENT ACT 1992

Members discussed the precept and agreed with the Town Clerk RFO's recommendation to increase the precept by £30,000 to £455,000.

Members duly proposed, seconded & voted thus:

RESOLVED: Members unanimously recommend to full Council that the precept demand be set at £455,000.

24. ANY OTHER MATTER THAT THE TOWN CLERK RFO CONSIDERS PROPERLY ARISES

24.1 2026 IS THE YEAR OF READING

we can contribute to this by funding school bags for pupils attending St. Blasius & Gatten & Lake schools in the sum of approx. £2000. s144 Local Government Act 1972 applies. We will ask Richard Priest if we can have our crest on the bags.

RESOLVED: Members unanimously recommend to full Council contributing approx. £2000 towards school bags.

24.2 FALCON CROSS HALL WAIVING OF HIRE FEE

RESOLVED: Members unanimously recommend to full Council waiving the hire fee of Falcon Cross Hall for FOSCL who are having a fair well gathering for Maria. s.111 Local Government Act 1972.

24.3. TOWN CLERK RFO – PENSION

RESOLVED: Members unanimously recommend to full Council authorising Town Clerk RFO to liaise with IW Council pension department to pay her pension monies residing in reserves into her IW Council pension in the sum of £12021.00.

Thursday 26 February 2026