

SHANKLIN TOWN COUNCIL

Minutes of a Meeting of the Town Council held at Falcon Cross Hall, Shanklin, Isle of Wight on Tuesday 29 April 2025 at 19.00.

PRESENT: Town Mayor Councillor S. Sheath (in the Chair)

Deputy Town Mayor Cllr. A. Whittaker, Councillors: D. Larner, W. Hilton-How, S. Parkes, D. Williams, C. Quirk, S. Godden, M. Beston, L. Fleming, R. Patel, S. Knight, R. May. Town Clerk RFO, Deputy Town Clerk 2 members of the public.

PUBLIC FORUM

Points raised: None.

1. APOLOGIES FOR ABSENCE

Councillors' D. Cable.

Cllr. Barry did not attend and gave no apologies.

2. DECLARATIONS OF INTEREST & DISPENSATIONS

2.1 DECLARATIONS OF INTEREST – Members were invited to declare any interest, including the nature & extent of such interests, that they may have in any items to be considered at the meeting. (If the interest was pecuniary, members should have left the meeting at the appropriate time). Members' to declare by voicing and/or completing the form distributed at the meeting or emailing the Town Clerk RFO before the meeting.

2.2 DISPENSATIONS TO RECEIVE WRITTEN REQUESTS FOR DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS (If any).

2.3 TO GRANT REQUESTS FOR DISPENSATIONS AS APPROPRIATE
Councillors C. Quirk & M. Beston have dispensations to participate (speak & vote) granted to them until May 2025 (or until the next election if sooner) with regard to IW Council items, & Shanklin theatre & community trust.

3. REPORT OF THE TOWN MAYOR

I hope this report finds you well as summer is fast approaching.

I start this report with a reflection of a recent visit to the Bay C of E school regarding breakfast club initiative this supports the pupils to have the best start to their day by providing them with a good breakfast. A wonderful group of volunteers support the school in delivering this. Funding for this has come from local Town & Parish Councils including Shanklin Town Council & many other organisations.

I would like to share the wonderful news from Julian Wadsworth from the Bay Youth Project with you. Recently the Bay Youth Forum part of the bay youth project was shortlisted for the National Crime Beat Awards one of only six national projects and

were highly commended for their social action projects around a Safer Communities agenda in the Bay area. I would like to congratulate the Bay Youth Forum on this national achievement. During the last month I was asked to sign as Mayor a very special letter for a veteran Alec Penstone who was turning 100 years old. It was very moving to read what Alec Penstone had done during his military career. This coming Sunday I have been asked to attend a special service as part of the Bay's VE 80 years events. I would like to thank Richard Priest for all his hard work towards all of the Bay VE 80-year events that will be happening this May. Finally, I would like to thank the following Councillors Councillor Cable, Councillor Knight & Councillor Parkes for their service to the Town as this is their last meeting with us as Councillors. I wish them all the best for the future.

4. MINUTES TOWN COUNCIL MEETING 27 FEBRUARY 2025

That the minutes of the meeting held on Thursday 27 February 2025 having been previously circulated be approved and signed & to note matters arising that do not require formal resolution.

Members duly proposed, seconded and voted thus: Cllrs R. May, S. Sheath, D. Larner, W. Hilton-How, D. Williams, C. Quirk, S. Godden, M. Beston, L. Fleming, R. Patel, S. Knight, voted to approve. Cllr. A. Whittaker & S. Parkes abstained.

RESOLVED: To approve the minutes from the meeting of 27 February 2025.

MATTERS ARISING: None.

5. MINUTES EXTRAORDINARY MEETING 27 FEBRUARY 2025

That the minutes of the Extraordinary meeting held on Thursday 27 February 2025 having been previously circulated be approved and signed & to note matters arising that do not require formal resolution.

Members duly proposed, seconded and voted thus: Cllrs R. May, S. Sheath, D. Larner, W. Hilton-How, D. Williams, C. Quirk, S. Godden, M. Beston, L. Fleming, R. Patel, S. Knight, Cllr. A. Whittaker voted to approve. Cllr. S. Parkes abstained.

RESOLVED: To approve the minutes from the Extraordinary meeting of 27 February 2025.

MATTERS ARISING: To change R. Barry to P. Barry.

6. ACCOUNTS:

6.1 ACCOUNTS FOR APPROVAL FEBRUARY 2025

Members duly proposed, seconded and voted thus to approve the accounts. Cllrs R. May, S. Sheath, D. Larner, W. Hilton-How, D. Williams, C. Quirk, S. Godden, M. Beston, L. Fleming, R. Patel, S. Knight, Cllr. A. Whittaker voted to approve. Cllr. S. Parkes abstained.

RESOLVED: To approve the accounts for February in the sum of **£.34411.07.**

6.2 BANK RECONCILIATION FEBRUARY 2025

Town Mayor Cllr. S. Sheath confirmed the bank reconciliation for February 2025 correct.

6.3 ACCOUNTS FOR APPROVAL MARCH 2025

Members duly proposed, seconded and voted to approve the accounts
Cllrs R. May, S. Sheath, D. Larner, W. Hilton-How, D. Williams, C. Quirk, S.
Godden, M. Beston, L. Fleming, R. Patel, S. Knight, Cllr. A. Whittaker voted
to approve. Cllr. S. Parkes abstained.

RESOLVED: To approve the accounts for March in the sum of £20133.73

6.4 BANK RECONCILIATION MARCH 2025

Town Mayor Cllr. S. Sheath confirmed the bank reconciliation for March
2025 correct.

7. INTERNAL AUDIT REPORT 2024/2025 REGULATION 5(1) ACCOUNTS & AUDIT REGULATIONS 2015

Members duly proposed, seconded and voted unanimously to receive, approve &
adopt the Internal Audit Report 2024/2025

RESOLVED: To receive, approve & adopt the final Internal Auditor's Report for the
year ending 31 March 2025.

8. ANNUAL ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2025 S.11 THE ACCOUNTS & AUDIT REGULATIONS 2015

Members duly proposed, seconded and voted unanimously to receive, approve &
adopt the internally audited annual accounts as prepared by the Town Clerk RFO.

RESOLVED: To approve & adopt the annual accounts for the year ending 31 March
2025

9. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/2025 PAGES 1 & 2 TO RECEIVE, APPROVE, SIGN & ADOPT

Members duly proposed, seconded and voted unanimously to receive, approve,
sign & adopt

RESOLVED: Members received, approved, signed & adopted pages 1 & 2 of the
Annual Governance & Accountability Return 2024/2025.

10. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/2025 PAGE 3

RESOLVED: Members received & noted the Annual Internal Audit Report
2024/2025 as completed by the Internal Auditor.

11. SECTION 1 – THE ANNUAL GOVERNANCE STATEMENT 2024/2025 PAGE 4

Members duly proposed, seconded and voted unanimously to approve Section 1 &
to approve the signing by the Town Clerk RFO & Chairman s.12(2)(a)(b) The
Accounts & Audit Regulations 2015.

RESOLVED: To approve Section 1 & to approve the signing by the Town Clerk
RFO & the Chairman.

12. **SECTION 2 – THE ACCOUNTING STATEMENTS 2024/2025 PAGE 5**
Members duly proposed, seconded and voted unanimously to approve Section 2 & to approve signing by the Chairman s.12(2)(c) The Accounts & Audit Regulations 2015.
RESOLVED: To approve Section 2 & to approve the signing by the Chairman.
13. **SECTION 3 – ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2024/2025 EXTERNAL AUDITOR’S REPORT & CERTIFICATE 2024/2025 PAGE 6**
RESOLVED: Members noted that Section 3 will be completed by the External Auditor in due course.

13.1 **STATEMENT OF NO CONFLICT OF INTEREST WITH EXTERNAL AUDITORS BDO LLP & AGREE FOR CHAIR & TOWN CLERK RFO TO SIGN THE REQUISITE FORM**
Members duly proposed, seconded and voted unanimously to confirm no conflict of Interest with External Auditors BDO LLP & for Town Clerk RFO & Chair to sign the requisite form.
RESOLVED: No conflict of interest & Town Clerk RFO & Chair to sign the requisite form.
14. **NOTICE OF THE PERIOD OF THE EXERCISE OF PUBLIC RIGHTS & OTHER INFORMATION REQUIRED BY S.12(3)(A)(B) & S.4 THE ACCOUNTS & AUDIT REGULATIONS 2015** **RESOLVED:** Members noted the requisite notices will be displayed in accordance with the Regulations at the appropriate time.
15. **MEMBERS UPDATE**
Members thanked Cllr. S. Knight for his time as a Councillor.
Cllr. Parkes thanked everyone he enjoyed his time as a Councillor.
Landslips. Baby changing table.
Cllr. Whittaker – Revetment party is still there it’s a stand-alone committee.
Revetment project signage, road markings. All the best to Cllr. Knight.
Cllr. Sheath thanked those Councillors not standing.
16. **ISLE OF WIGHT COUNCILLOR/S’ UPDATE**
Cllr. Beston Police protection order nearly ready to go. Waiting for IWC. Attended beat surgery with other Town Councillors. Possible meeting in Falcon Cross Hall.
Police station storage, may be re-opening front desk.
Cllr. Quirk From May IWC system changes from Cabinet to Committee system.
Planters – Cllr Quirk, Jon, Baron to look at planter sitings.
IWC budget monies to make clock look better.

Wednesday 21 May 2025