

# SHANKLIN TOWN COUNCIL

Minutes of a Meeting of the Town Council held virtually using Microsoft Team Video Conferencing on Wednesday 5<sup>th</sup> May 2021 at 1500.

**PRESENT:** Town Mayor Councillor S. Knight (in the Chair)  
Deputy Town Mayor Councillor D. Larner

Councillors: M. Beston, C. Quirk, E. Knight, A. Whittaker, S. Godden, R. May Town Clerk RFO. No County Press. No members of the public.

## 1. APOLOGIES FOR ABSENCE

Councillors' S. James, R. Priest, D. Cable.

## 2. DECLARATIONS OF INTEREST & DISPENSATIONS

**2.1 DECLARATIONS OF INTEREST** – Members were invited to voice their declarations and/or complete the form – a copy of which is appended to the filed copy of these minutes. (via email to the Town Clerk).

**2.2 DISPENSATIONS TO RECEIVE WRITTEN REQUESTS FOR DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS (If any)**  
None.

**2.3 TO GRANT REQUESTS FOR DISPENSATIONS AS APPROPRIATE**  
Councillor C. Quirk & M. Beston have dispensations to participate (speak & vote) granted to them until May 2021 (or until the next election if sooner).

## 3. REPORT OF THE TOWN MAYOR

No report as such, but I would like to take this opportunity to thank all our Councillors retiring or otherwise for all their hard work, in particular Cllrs' Richard Priest & John Fleming who have served close to thirty years each, they are both very experienced Councillors who will be sorely missed. Due to Covid-19 we are unable to have refreshments at our meeting but will invite them all back later in the year to express our appreciation in person.

## 4. MINUTES

Members duly proposed, seconded and all present voted unanimously to approve.

### **RESOLVED:**

That the minutes of the Town Council meeting held on 30<sup>th</sup> March 2020 having been previously circulated be approved and signed & to note matters arising that do not require formal resolution.

**MATTERS ARISING:** None.

## 5. ACCOUNTS FOR APPROVAL

### **5.1 MARCH 2021**

Members duly proposed, seconded and all present voted unanimously to approve.

**RESOLVED:** That the accounts as circulated in the sum of £62,159.55. be approved for payment.

**5.2 APRIL 2021**

Members duly proposed, seconded and all present voted unanimously to approve.

**RESOLVED:** That the accounts as circulated in the sum of £9598.60. be approved for payment.

**6. BANK RECONCILIATION – MARCH 2021**

**RESOLVED:** Town Mayor Cllr. S. Knight confirmed the bank reconciliation for March 2021 was correct.

**7. INTERNAL AUDITOR'S REPORT 2020-2021 S.5 THE ACCOUNTS & AUDIT REGULATIONS 2015**

Members' duly proposed, seconded and all present voted unanimously to receive, approve & adopt.

**RESOLVED:** To receive, approve & adopt.

**8. ANNUAL ACCOUNTS FOR THE YEAR ENDING 31<sup>st</sup> MARCH 2021 S.11 THE ACCOUNT & AUDIT REGULATIONS 2015**

Members' duly proposed, seconded and all present voted unanimously to receive, approve & adopt.

**RESOLVED:** To receive, approve & adopt.

**9. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2020-2021 (PAGES 1 & 2)**

**RESOLVED:** Members received and considered the document.

**10. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2020-2021 (PAGE 3) ANNUAL INTERNAL AUDIT REPORT & CERTIFICATE**

**RESOLVED:** Members received and noted the report and certificate.

**11. SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2020-2021 (PAGE 4)**

Members duly proposed, seconded and all present voted unanimously to receive, confirm & approve Section 1 & to approve signing by the Town Clerk RFO & Chairman s.12(2)(a)(b) The Accounts & Audit Regulations 2015

**RESOLVED:** Members received; confirmed & approved Section 1 & approved signing by the Town Clerk RFO & Chairman.

**12. SECTION 2 – ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2021–2021 ACCOUNTING STATEMENTS 2020-2021 (PAGE 5)**

Members duly proposed, seconded and all present voted unanimously to receive, confirm & approve Section 2 previously signed by the Town Clerk RFO & approved signing by the Chairman s.12(2)(c) The Accounts & Audit Regulations 2015

**RESOLVED:** Members received; confirmed & approved Section 2 & approved signing by the Chairman.

**13. SECTION 3 – ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2020-2021 EXTERNAL AUDITOR’S REPORT & CERTIFICATE 2020-2021 (PAGE 6) FOR COMPLETION BY THE EXTERNAL AUDITOR**

**RESOLVED:** Members’ noted the external auditor’s report for completion.

**14. NOTICE OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS & OTHER INFORMATION REQUIRED BY S.12(3)(a)(b) & S.14 THE ACCOUNTS & AUDIT REGULATIONS 2015**

**RESOLVED:** Members’ noted that the notice will be displayed in accordance with the regulations at the appropriate time.

**15. GRANT APPLICATION REQUEST – SHANKLIN CARNIVAL – (BUDGETED £5000) S.145 LOCAL GOVERNMENT ACT 1972 APPLIES**

**Councillor D. Lerner declared an interest being Chair of Shanklin Carnival and left the room for the duration of the item.**

Members’ were in receipt of the grant application form and carnival accounts.

Councillor Quirk asked to see quotes before we give them a grant.

After much discussion Members duly proposed, seconded and voted to ask to see quotes regarding the asbestos removal & roof repairs before paying a grant. Cllrs’ Quirk, Beston, Godden & May voted in favour of the proposal, and Cllrs’ S. Knight & A. Whittaker voted against the proposal. (Cllr. E. Knight lost communication).

**RESOLVED:** Shanklin Carnival to be asked to re-submit a request for a grant along with quotes for the removal of asbestos and roof repairs for Members’ to re-consider payment of a grant.

Thursday 20th May 2021.....