

SHANKLIN TOWN COUNCIL

Minutes of a Virtual Meeting of the Town Council held virtually using Microsoft Team Video Conferencing on Tuesday 30th March 2021 at 1600.

PRESENT: Town Mayor Councillor S. Knight (in the Chair)
Deputy Town Mayor Councillor D. Larner

Councillors: M. Beston, C. Quirk, E. Knight, A. Whittaker, S. Godden, L. Fleming, J. Fleming, R. Priest. Town Clerk RFO. No County Press.

1. APOLOGIES FOR ABSENCE

Councillors' R. May, S. James, D. Cable.

2. DECLARATIONS OF INTEREST & DISPENSATIONS

2.1 DECLARATIONS OF INTEREST – Members were invited to voice their declarations and/or complete the form – a copy of which is appended to the filed copy of these minutes. (via email to the Town Clerk).

2.2 DISPENSATIONS TO RECEIVE WRITTEN REQUESTS FOR DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS (If any)
None.

2.3 TO GRANT REQUESTS FOR DISPENSATIONS AS APPROPRIATE
Councillor C. Quirk & M. Beston have dispensations to participate (speak & vote) granted to them until May 2021 (or until the next election if sooner).

3. REPORT OF THE TOWN MAYOR

None.

4. MINUTES

RESOLVED:

That the minutes of the Town Council meeting held on 25th February 2020 having been previously circulated be approved and signed & to note matters arising that do not require formal resolution.

MATTERS ARISING: Prior to the meeting a query was raised by Cllr. Quirk as to why Cllrs. were not in receipt of the job applicant documents. Town Mayor Cllr. Steve Knight said "Chris this may answer your query" and read the following:

FINANCE COMMITTEE RECOMMENDED TO FULL COUNCIL:

RESOLVED: *Members recommend to full Council to delegate to Town Clerk RFO & Town Mayor Cllr. S. Knight the preparation of a job specification/description & advert for the post of Operations Manager/Assistant to the Town Clerk for interview by the Staffing Committee and recommendation to full Council.*

FULL COUNCIL THEN AGREED TO ADOPT THE FINANCE COMMITTEES' RECOMMENDATIONS - *Members duly proposed, seconded and voted to agree and adopt the Finance Committees recommendations in their entirety. Cllrs' S. Knight, E. Knight, M. Beston, C. Quirk, D. Lerner, S. Godden, A. Whittaker voted in favour of agreeing and adopting the committee's recommendations. Cllr. R. May abstained. **RESOLVED:** To agree & adopt the Finance Committees recommendations in their entirety.*

Cllr. Quirk = "I have no problem with that, but I do with keeping documents secret" - Cllr. S. Knight = Chris nothing was kept secret, the job was delegated to the Town Clerk RFO and myself to write the documents, advertise for interview by the Staffing Committee and then recommendations to full Council. The following documents were written advert, person specification, job description, applicant letter, interview questions, interview evaluation form, the position was advertised in the County, Press, on our website and on the IQ employment website. Interviews were carried out by the Staffing Committee as delegated, following the interview process the Staffing Committee met and a candidate unanimously chosen. A lot of time and effort went into their preparation. The process was carried out transparently and due diligence. Chris you could have asked for documents at any time, you knew it was on the agenda.

5. ACCOUNTS FOR APPROVAL FEBRUARY 2021

Members duly proposed, seconded and all present voted unanimously to approve. **RESOLVED:** That the accounts as circulated in the sum of £13,155.02. be approved for payment.

6. BANK RECONCILIATION – FEBRUARY 2021

RESOLVED: Town Mayor Cllr. S. Knight confirmed the bank reconciliation for February 2021 was correct.

7. SEASIDE AWARD 2021

RESOLVED: Members' proposed, seconded and voted unanimously to agree that Cllr. R. Priest & Town Clerk complete and submit the necessary.

8. SOUTH & SOUTH EAST IN BLOOM 2021

RESOLVED: Members' proposed, seconded and voted unanimously to agree that Cllr. R. Priest & Town Clerk complete and submit the necessary.

9. Under s.100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business (9,10,11) on the grounds that they may involve the disclosure of exempt information as defined in Part 1(3) of Schedule 12 of the Act.

10. **ISLAND ROADS QUOTE – DECORATIVE LIGHTING**
RESOLVED: Members’ proposed, seconded and voted unanimously to accept the quote in the sum of £4,716.19. VAT incl.

11. **GALA LIGHTS QUOTE DECORATIVE LIGHTING**
RESOLVED: Members’ proposed, seconded and voted unanimously to accept the quote in the sum of £9,550.00 ex VAT.

12. **CHINE BLUFF TOILETS FOCUS QUOTE**
RESOLVED: Members’ proposed, seconded and voted unanimously to accept the quote in the sum of £5,520.44 ex VAT.

13. **STAFFING COMMITTEE RECOMMENDATION**
Cllr. Quirk asked if it was ok to do this in purdah, Town Clerk responded absolutely there is nothing political about it, it is a continuation of Town Council business. Cllr. L. Fleming said that Jon had given an excellent interview.
RESOLVED: Members’ proposed, seconded and Cllrs. S. Knight, D. Larner, E. Knight, S. Godden, L. Fleming, J. Fleming, R. Priest voted to accept the Staffing Committee’s recommendation of Jon for the post of Operations Manager & Assistant to the Town Clerk, Cllrs’ C. Quirk, M. Beston & A. Whittaker abstained.

14. **MINUTES OF THE STAFFING COMMITTEE 25th FEBRUARY 2021**
RESOLVED: Members’ proposed, seconded and voted unanimously to approve the minutes of the Staffing Committee.

Wednesday 5th May 2021.....