



SHANKLIN TOWN COUNCIL

TOWN CLERK RFO MS STELLA JANEWAY *LL.B (Hons) CiLCA MSLCC*

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QUALITY
TOWN
COUNCIL

STELLA JANEWAY
TOWN CLERK

24th June 2020

MEMBERS OF SHANKLIN TOWN COUNCIL ARE SUMMONED TO A MEETING OF SHANKLIN TOWN COUNCIL TO BE HELD ON **TUESDAY 30th JUNE 2020 AT 16.00 OR 17.00** AT FALCON CROSS HALL FALCON CROSS ROAD SHANKLIN ISLE OF WIGHT TO CONSIDER THE MATTERS SET OUT IN THE FOLLOWING AGENDA.

S. Janeway

TOWN CLERK

AGENDA

1. Apologies for absence
2. Declarations of interest & Dispensations
 - 2.1 Declarations of interest – Members are invited to declare any interest, including the nature & extent of such interests, that they may have in any items to be considered at this meeting. (If the interest is pecuniary, members should leave the meeting at the appropriate time). Members' to declare by voicing and/or completing the form distributed at the meeting
 - 2.2 Dispensations – To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3 To grant any requests for dispensations as appropriate
3. Report of the Town Mayor *
4. To approve the Minutes of the Council Meeting held on 20th February 2020 & to note matters arising, which do not require formal resolution *
5. Six month attendance rule – To agree not to apply the rule contained in s.85 Local Government Act 1972 in respect of all Councillors during the cancellation of meetings due to Covid-19

6. Accounts
 - 6.1 Accounts for payment/Approval February 2020
 - 6.2 Accounts for payment/Approval March 2020
 - 6.3 Accounts for payment/Approval April 2020
 - 6.4 Accounts for payment/Approval May 2020
 - 6.5 Bank reconciliations February 2020 – Town Mayor Cllr S. Knight to confirm the bank reconciliation as correct
 - 6.6 Bank reconciliation March 2020 – Town Mayor Cllr S. Knight to confirm the bank reconciliation as correct
- 7 Internal Auditor's Report – To receive, approve & adopt the Internal Auditor's Report for 2019-2020 – s.5 The Accounts & Audit Regulations 2015 – To comment as deemed necessary *
8. Annual Accounts for the year ending 31st March 2020 – To receive, approve & adopt the internally audited annual accounts as prepared by the Town Clerk RFO – s.11 The Accounts & Audit Regulations 2015 *
9. Annual Governance & Accountability Return 2019 – 2020 (**pages 1 & 2**) *– To receive & consider the document – To comment as deemed appropriate
10. Annual Governance & Accountability Return 2019 -2020 (**page 3**) *– To receive the Annual Internal Audit Report 2019 -2020 as completed by the internal Auditor
11. Section 1 – Annual Governance Statement 2019 – 2020 (**page 4**) * - To receive, confirm & approve Section 1 & to approve signing by the Town Clerk RFO & Chairman s.12(2)(a)(b) The Accounts & Audit Regulations 2015
12. Section 2 – Annual Governance & Accountability Return 2019 – 2020 Accounting Statements 2019 – 2020 – (**page 5**)* To receive, confirm & approve Section 2 previously signed by the Town Clerk RFO & to approve signing by the Chairman s.12(2)(c) The Accounts & Audit Regulations 2015
13. Section 3 - Annual Governance & Accountability Return 2019 – 2020 – External Auditor's Report & Certificate 2019 – 2020 (**page 6**) * - for completion by the External Auditor
14. Notice of the period for the exercise of public rights & other information required by s.12(3)(a)(b) & s.14 The Accounts & Audit Regulations 2015 - To note notices will be displayed in accordance with the Regulations at the appropriate time