



SHANKLIN TOWN COUNCIL

TOWN CLERK RFO MS STELLA JANEWAY *LL.B (Hons) CiLCA MSLCC*

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QUALITY
TOWN
COUNCIL

STELLA JANEWAY
TOWN CLERK

15th April 2019

MEMBERS OF SHANKLIN TOWN COUNCIL ARE SUMMONED TO A MEETING OF SHANKLIN TOWN COUNCIL TO BE HELD ON **THURSDAY 25th APRIL 2019 AT 19.30** AT FALCON CROSS HALL FALCON CROSS ROAD SHANKLIN ISLE OF WIGHT TO CONSIDER THE MATTERS SET OUT IN THE FOLLOWING AGENDA.

S. Janeway

TOWN CLERK

PUBLIC FORUM

Members' of the public at the invitation of the Chairman are entitled to speak once on issues affecting the Town for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf.

Any questions asked shall not require a response or debate.

The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted.

All persons present will act respectfully towards every other person present or they will be excluded.

Members of the public are respectively asked to remain silent on commencement of the meeting & throughout.

AGENDA

1. Apologies for absence
2. Declarations of interest & Dispensations
 - 2.1 Declarations of interest – Members are invited to declare any interest, including the nature & extent of such interests, that they may have in any items to be considered at this meeting. (If the interest is pecuniary, members should leave the meeting at the appropriate time). Members' to declare by voicing and/or completing the form distributed at the meeting
 - 2.2 Dispensations – To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3 To grant any requests for dispensations as appropriate

3. Report from police representative
4. Green Towns Report
5. Report of the Town Mayor
6. To approve the Minutes of the Council Meeting held on 21st February 2019 & to note matters arising, which do not require formal resolution **(herewith) WHITE**
7. Accounts
 - 7.1 Accounts for payment/Approval February 2019 **PINK**
 - 7.2 Account for payment/Approval March 2019 **PINK**
 - 7.3 Bank reconciliation February 2019 – Town Mayor Cllr S. Knight to confirm the bank reconciliation as correct
 - 7.4 Bank reconciliation March 2019 – Town Mayor Cllr S. Knight to confirm the bank reconciliation as correct
8. Planning/Licensing/Notifications – **GREEN/WHITE**
9. Internal Auditor's Report – To receive, approve & adopt the Internal Auditor's Report for 2018 – 2019 – Local Audit & Accountability Act 2014 & Accounts & Audit Regulations 2015 - To comment as deemed necessary **(herewith) PURPLE/WHITE**
10. Annual Accounts for the year ending 31st March 2019 – To receive, approve & adopt the internally audited annual accounts as prepared by the Town Clerk RFO – Local Audit & Accountability Act 2014 & Accounts & Audit Regulations 2015 **(herewith) WHITE**
11. Annual Governance & Accountability Return 2018 – 2019 – To receive & consider the document – To comment as deemed appropriate **(herewith) (pages 1 & 2) DARK BLUE/WHITE**
12. Annual Governance & Accountability Return 2018 – 2019 – To receive the Annual Internal Audit Report 2018 – 2019 as completed by the internal auditor **(herewith) (page 3) WHITE**
13. Section 1 – Annual Governance Statement 2018 – 2019 – To receive, confirm & approve Section 1 for signing by the Town Clerk RFO & Chairman **(herewith) (page 4) WHITE**
14. Section 2 - Annual Governance & Accountability Return 2018 – 2019 – Accounting Statements 2018 – 2019 – To receive, confirm & approve Section

2 previously signed by the Town Clerk RFO & to approve signing by the Chairman **(herewith) (page 5) WHITE**

15. Annual Governance & Accountability Return 2018 – 2019 – Section 3 – External Auditor Report & Certificate 2018 – 2019 - **(herewith) (page 6) WHITE – for completion by the external auditor**
16. Notice of the period for the exercise of public rights & other information required by Regulation 15(2) Accounts & Audit Regulations 2015 & Local Audit & Accountability Act 2014 – To note that the notice will be displayed in accordance with the regulations at the appropriate time
17. Grant application – IW Armed Forces Day 2019 – s.111 Local Government Act 1972 applies **(herewith) LETTER/GRANT APPLICATION/ACCOUNTS YELLOW/WHITE**
18. Grant application – Island 2000 Trust - Gift to Nature s.9 & 10 Open Spaces Act 1906 applies **(herewith) GRANT APPLICATION FORM/ACCOUNTS DARK GREEN/WHITE**
19. Isle of Wight Council High Street Community Clean Up Funding **(herewith) IWC LETTER/PROPOSAL PEACH**
 - 19.1 To consider a grant in the sum of £750 to Shanklin Green Towns – s. 144 Local Government Act 1972 applies
 - 19.2 To consider a grant in the sum of £750 to Plastic Free Shanklin – S. 144 Local Government Act 1972 applies
20. Plastic Free Shanklin – Request to waive hire fee Falcon Cross Hall in the sum of £44 s.144 Local Government Act 1972 applies **(herewith) RED**
21. Shanklin Community Library – Request to waive hire fee Falcon Cross Hall in the sum of £55. s.144 Local Government Act 1972
22. Isle of Wight Day – Councillor R. Priest
23. Honorarium – Lead Member for public conveniences – To agree monies £2500 (funded from income as resolved at the meeting on 21st February 2019) s.111 Local Government Act 1972/s.87 Public Health Act 1936
24. IW Council – Consultation – Local List (Validation or 1APP) Requirements – To comment as deemed necessary **(herewith) ORANGE/WHITE**
25. Members Questions
26. Isle of Wight Councillor/s' update