



SHANKLIN TOWN COUNCIL

TOWN CLERK RFO MS STELLA JANEWAY *LL.B (Hons) CiLCA MSLCC*

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STELLA JANEWAY
TOWN CLERK

17 February 2025

MEMBERS OF SHANKLIN TOWN COUNCIL ARE SUMMONED TO A MEETING OF SHANKLIN TOWN COUNCIL TO BE HELD ON **THURSDAY 27 FEBRUARY 2025 AT 19.00** AT FALCON CROSS HALL FALCON CROSS ROAD SHANKLIN ISLE OF WIGHT TO CONSIDER THE MATTERS SET OUT IN THE FOLLOWING AGENDA.

S. Janeway

TOWN CLERK RFO

- Please use the hand sanitiser provided on arrival
- Please **DO NOT** attend if you have any recognised Covid-19 symptoms
- Please consider **NOT** attending if you have been in close proximity to others with Covid-19
- Please respect others space.

PUBLIC FORUM

Members of the public wishing to speak should email the Town Clerk RFO before noon on 25 February 2025

Members' of the public at the invitation of the Chairman are entitled to speak once on issues affecting the Town for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf.

Any questions asked shall not require a response or debate.

The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted.

All persons present will act respectfully towards every other person present or they will be excluded.

Members of the public are respectively asked to remain silent on commencement of the meeting & throughout.

AGENDA

If Members have any questions on agenda items, please email me before noon on 25 February 2025 to facilitate a response

1. **19.15pm** Apologies for absence
2. **19.17pm** Declarations of interest & Dispensations

- 2.1 s.106 Local Government Finance Act 1992 applies – The onus is on the individual member to declare at the start of the meeting or immediately on arrival if this is later. This restriction is absolute & cannot be removed by a dispensation **(herewith) PURPLE**
- 2.2 Declarations of interest – Members are invited to declare any interest, including the nature & extent of such interests, that they may have in any items to be considered at this meeting. (If the interest is pecuniary, members should leave the meeting at the appropriate time). Members' to declare by voicing and/or completing the form distributed at the meeting
- 2.3 Dispensations – To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.4 To grant any requests for dispensations as appropriate
- 2.5 Town Clerk RFO grants a dispensation to those Councillors present who require a dispensation & will complete the necessary paperwork (a copy appended to the filed minutes) for the following items:
 - Item 10 – Budget 2025-2026
 - Item 11 – Precept 2025-2026
3. **19.20pm** Report of the Town Mayor
4. **19.25pm** To approve the Minutes of the Town Council Meeting held on 30 January 2025 & to note matters arising, which do not require formal resolution **(herewith) WHITE**
5. **19.30pm** Accounts:
 - 5.1 Accounts for approval January 2025 **(herewith) PINK**
 - 5.2 Bank Reconciliation January 2025 – Town Mayor Cllr. S. Sheath to confirm the bank reconciliation is correct
6. **19.40pm** Planning/Licensing – **LIGHT GREEN/WHITE**
7. **19.45pm** Grant application – IW Music dance & drama festival – To consider payment of a grant s.145 Local Government Act 1972 applies **(herewith)** grant application form, policy to assess requests for grants, accounts * **LIGHT BLUE/WHITE**
8. **19.50pm** Town Clerk RFO's Budget Report 2025-2026 **(herewith) CREAM**
9. **19.55pm** Finance Committees Recommendations – To agree & adopt the Finance Committees recommendations **(herewith) WHITE**
10. **20.05pm** Budget 2025-2026 – s.151 Local Government Act 1972 – To agree & adopt the budget as presented **(herewith) PEACH/WHITE**

11. **20.10pm** Precept 2025-2026 – s.41 Local Government Finance Act 1992 - To agree the monies demanded from the Isle of Wight Council be set at precept of £425,000 (**herewith**) **ORANGE**
12. **20.15pm** To approve the minutes of the meeting of the Finance Committee held on 17 February 2025 & to note matters arising that do not require formal resolution (**herewith**) **WHITE**
13. **20.20pm** Risk Management – To agree the adoption of the update risk management/assessment & signing thereof by the Town Mayor
14. **20.25pm** *Standing Orders – To re-adopt the Standing Orders (no changes)* **DOCUMENT EMAILED TO READ ON-LINE PAPER COPY AT MEETING**
15. **20.30pm** Staffing Committee Meeting held 17 February 2025
 - 15.1 To adopt the Staffing Committees recommendations (herewith) **WHITE**
 - 15.2 To approve the minutes of the meeting of the Staffing Committee held 17 February 2025 & to note matters arising that do not require resolution (herewith) **WHITE**
16. **20.40pm** **Financial** Regulations – To re-adopt the Financial Regulations (minimal changes in line with NALC) **DOCUMENT EMAILED TO READ ON-LINE PAPER COPY AT MEETING**
17. **20.45pm** *Big Mead Up-date* (**herewith**) **DARK GREEN**
18. **20.50pm** **Members** update (brief points not for discussion or decisions)
19. **20.55pm** Isle of Wight Councillor/s' update