



SHANKLIN TOWN COUNCIL

TOWN CLERK RFO MS STELLA JANEWAY *LL.B (Hons) CiLCA MSLCC*

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STELLA JANEWAY
TOWN CLERK

19th April 2022

MEMBERS OF SHANKLIN TOWN COUNCIL ARE SUMMONED TO A MEETING OF SHANKLIN TOWN COUNCIL TO BE HELD ON **THURSDAY 28th APRIL 2022 AT 19.00** AT FALCON CROSS HALL FALCON CROSS ROAD SHANKLIN ISLE OF WIGHT TO CONSIDER THE MATTERS SET OUT IN THE FOLLOWING AGENDA.

S. Janeway

TOWN CLERK RFO

All COVID-19 Guidelines must be adhered to:

- Masks to be worn if in close proximity to others
- Please use the hand sanitiser on arrival
- Please **DO NOT** attend if you have any recognised Covid-19 symptoms
- Please respect others space.

PUBLIC FORUM

Members of the public wishing to speak should email the Town Clerk RFO before noon on 27th April (Due to Covid-19 numbers may be restricted)

Members' of the public at the invitation of the Chairman are entitled to speak once on issues affecting the Town for no longer than 3 minutes. If more than one person wishes to speak on the same topic, they should nominate one person to speak on their behalf.

Any questions asked shall not require a response or debate.

The Chairman has the right to decide if a question or statement is inappropriate & will not be accepted.

All persons present will act respectfully towards every other person present or they will be excluded.

Members of the public are respectively asked to remain silent on commencement of the meeting & throughout.

AGENDA

1. **19.15pm** Apologies for absence
2. **19.20pm** Declarations of interest & Dispensations

- 2.1 Declarations of interest – Members are invited to declare any interest, including the nature & extent of such interests, that they may have in any items to be considered at this meeting. (If the interest is pecuniary, members should leave the meeting at the appropriate time). Members' to declare by voicing and/or completing the form distributed at the meeting
- 2.2 Dispensations – To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.3 To grant any requests for dispensations as appropriate
3. **19.25pm** Green Towns Report **(herewith) GREEN**
4. **19.30pm** Report of the Town Mayor
5. **19.35pm** To approve the Minutes of the Council Meeting held on 24th March 2022 & to note matters arising, which do not require formal resolution **(herewith) WHITE**
6. **19.40pm** Accounts:
 - 6.1 Accounts for approval March 2022 **(herewith) PINK**
 - 6.2 Bank reconciliation March 2022 – Town Mayor Cllr. C. Quirk to confirm the bank reconciliation as correct
7. **19.45pm** Internal Auditor's Report – To receive, approve & adopt the final report from Auditing Solutions Internal Auditors for the year ending 31st March 2022 **(herewith) PURPLE/WHITE**
8. **19.50pm** Annual Accounts for the year ending 31st March 2022 – To receive, approve & adopt the internally audited annual accounts as prepared by the Town Clerk RFO s.11 The Accounts & Audit Regulations 2015 **(herewith) ORANGE/WHITE**
9. **19.55pm** Annual Governance & Accountability Return 2021 – 2022 (pages 1 & 2) – To receive the document **(herewith) WHITE**
10. **20.00pm** The Annual Governance & Accountability Return 2021 – 2022 (page 3) – To receive the Annual Internal Audit Report 2021 – 2022 as completed by the Internal Auditor **(herewith) WHITE**
11. **20.05pm** Section 1 - The Annual Governance Statement 2021 – 2022 (page 4) – To receive & approve Section 1 & to approve the signing by the Town Clerk RFO & Chairman s.12(2)(a)(b) The Accounts & Audit Regulations 2015 **(herewith) WHITE**
12. **20.10pm** Section 2 - The Accounting Statements – 2021 – 2022 (page 5) To receive & approve Section 2 previously signed by the Town Clerk RFO & to approve signing by the Chairman s.12(2)(c) – The Accounts & Audit Regulations 2015 **(herewith) WHITE**

13. **20.15pm** Section 3 – Annual Governance & Accountability Return 2021 – 2022 External Auditor’s Report & Certificate 2021 -2022 (page 6) to be completed by the External Auditor in due course
14. **20.20pm** Notice of the period for the exercise of public rights & other information required by s.12(3)(a)(b) & s.14 The Accounts & Audit Regulations 2015 - To note notices will be displayed in accordance with the Regulations at the appropriate time
15. **20.25pm** Armada Coast Foundation – To consider a contribution to the development of the Foundation up to a sum of £50 s.144 Local Government Act 1972 applies (**herewith**) **DARK BLUE** 30 page document emailed
16. **20.30pm** Shanklin Carnival AGM – To consider waiving the hire fee for the use of Falcon Cross Hall in the sum of £25 s.144 Local Government Act 1972 applies
17. **20.35pm** Payment of Locum Clerk & First aid training – To consider a payment of £250 to Broadlea Library Project in lieu of R. Priest’s fee for locuming & 2 staff undertaking first aid training for 2 half days s.111 Local Government Act 1972 applies
18. **20.40pm** To consider the issuing of Polling Cards for the upcoming by-election s.36(5) Representations of the People Act 1983 applies

Under s.100A of the Local Government Act 1972, the public & press be excluded from the meeting for the following items of business on the grounds that it may involve the disclosure of exempt information as defined in Part 1(3) of Schedule 12 of the Act

19. **20.45pm** Toilet maintenance – To consider quotes for the following:
(herewith) YELLOW
 - 19.1 Hope Road – Wallgate new units/Lights
 - 19.2 Falcon Cross Road – Electronic door system
 - 19.3 Rylstone Gardens – Wallgate repairs
20. **20.50pm** Members questions (brief points not for discussion or decisions)
21. **20.55pm** Isle of Wight Councillor/s Update