



SHANKLIN TOWN COUNCIL

TOWN CLERK RFO MS STELLA JANEWAY *LL.B (Hons) CiLCA MSLCC*

65 LANDGUARD ROAD

SHANKLIN ISLE OF WIGHT PO37 7JX

☎ 01983 865101

✉ shanklintowncouncil@hotmail.com

www.shanklintowncouncil.co.uk

STELLA JANEWAY
TOWN CLERK

27th April 2021

MEMBERS OF SHANKLIN TOWN COUNCIL ARE SUMMONED TO A MEETING OF SHANKLIN TOWN COUNCIL TO BE HELD ON **WEDNESDAY 5th MAY 2021 AT 15.00** This will be a **"VIRTUAL"** meeting using **Microsoft TEAM Video Conferencing** (if you require a link please email Town Clerk RFO before noon 5th May) TO CONSIDER THE MATTERS SET OUT IN THE FOLLOWING AGENDA.

S. Janeway

TOWN CLERK

1. Apologies for absence
2. Declarations of interest & Dispensations
 - 2.1 Declarations of interest – Members are invited to declare any interest, including the nature & extent of such interests, that they may have in any items to be considered at this meeting. (If the interest is pecuniary, members should leave the meeting at the appropriate time). Members to declare by voicing and/or completing the form distributed at the meeting
 - 2.2 Dispensations – To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3 To grant any requests for dispensations as appropriate
3. Report of the Town Mayor
4. Minutes

To approve the Minutes of the Council Meeting held on 30th March 2021 & to note matters arising, which do not require formal resolution (**EMAILED**)
5. Accounts for approval:
 - 5.1 March 2021 (**EMAILED**)

5.2 April 2021 **(EMAILED)**

6. Bank Reconciliation – March 2021 - Town Mayor Cllr S. Knight to confirm the bank reconciliation as correct
7. Internal Auditor's Report – To Receive, approve & adopt the Internal Auditor's Report for 2020-2021 s.5 The Accounts & Audit Regulations 2015 – To comment as deemed appropriate **(EMAILED)**
8. Annual Accounts for the year ending 31st March 2021 – To receive, approve & adopt the internally audited annual accounts as prepared by the Town Clerk RFO – s.11 The Accounts & Audit Regulations 2015 **(EMAILED)**
9. Annual Governance & Accountability Return 2020 -2021 (pages 1 & 2)
To receive & consider the document – To comment as deemed appropriate **(EMAILED)**
10. Annual Governance & Accountability Return 2020 – 2021 (page 3) – To receive the Annual Internal Audit Report 2020 – 2021 as completed by the internal Auditor **(EMAILED)**
11. Section 1 – Annual Governance Statement 2020 – 2021 (page 4) – To receive, confirm & approve Section 1 & to approve signing by the Town Clerk RFO & Chairman s.12(2)(a)(b) The Accounts & Audit Regulations 2015 **(EMAILED)**
12. Section 2 – Annual Governance & Accountability Return 2020 – 2021 Accounting Statements 2020 – 2021 (page 5) – To receive, confirm & approve Section 2 previously signed by the Town Clerk RFO & to approve signing by the Chairman s.12(2)(c) – The Accounts & Audit Regulations 2015 **(EMAILED)**
13. Section 3 – Annual Governance & Accountability Return 2020 – 2021 External Auditor's Report & Certificate 2020 -2021 (page 6) for completion by the External Auditor **(EMAILED)**
14. Notice of the period for the exercise of public rights & other information required by s.12(3)(a)(b) & s.14 The Accounts & Audit Regulations 2015
To note notices will be displayed in accordance with the Regulations at the appropriate time
15. Grant application request – Shanklin Carnival – To consider a grant (budgeted £5000) s.145 Local Government Act applies (grant application form, accounts **(EMAILED)**)